

Dear Team,

As we approach the holiday season, I want to take a moment to express my sincere thanks to each and every one of you for your exceptional efforts throughout what has been another challenging year. The past twelve months have brought many obstacles, not least of all, changes in government, the increases in National Insurance contributions, rising living costs, and the ongoing economic uncertainty. Yet despite these pressures, your resilience, hard work, and unwavering commitment have been nothing short of inspiring.

I know that these challenges have required you to go above and beyond, and for that, I am truly grateful. Every one of you plays an integral role in the success of our company, and it is your dedication that enables us to continue moving forward, even in the face of adversity. Despite the challenging conditions I'm happy with how we have performed and our forecasts for 2025 are excellent.

As we head into the festive season, I hope you all have the opportunity to take a well-deserved break, spend time with loved ones, and recharge for the year ahead. I look forward to another year of collaboration, growth, and shared success.

Thank you once again for all that you do, and Merry Christmas to you and your families. May the new year bring happiness, health, and continued success.

On behalf of all directors,

James Barnard



In Brief

Talk to Us

If you have news you want to share (personal or professional) please send an email to Pia or David in the BD & Bid dept at newsletter@oakrays.co.uk

Social Value & Safeguarding

Please don't forget to email over your social value updates or safeguarding concerns to the following email address:

Social.value@oakrays.co.uk
Safeguarding@oakrays.co.uk

Issue 8

Christmas Opening Hours

23rd December 2024 - 08.00 to 17.30
24th December 2024 - 08.00 to 16.00
25th December 2024 - Closed
26th December 2024 - Closed
27th December 2024 - 08.00 to 17.30
28th December 2024 - Closed
29th December 2024 - Closed
30th December 2024 - 08.00 to 17.30
31st December 2024 - 08.00 to 16.00
1st January 2025 - Closed

Reward & Recognition



Congratulations go to [Scott Benton](#) our employee of the month July 2024

In September our Employee of the Month scheme changed to our quarterly Reward and Recognition scheme. Recognised in the first quarter of August to October are:

[Derek Jarram](#), [Clare Knipe](#) and [Ricky Bruniges](#)



Congratulations

[Andrew Joslin](#)
20 years - September 2024

[Simon Preedy](#)
20 years - October 2024

HR Updates



WELCOME to the following new members of staff

Ahmet Suleyman, Heating Engineer (Service)
Ali Salah, Apprentice (Electrical)
Amrit Rehal, Heating Engineer (Service)
Brendan O'Connor, Heating Engineer (Service)
Caroline Houghton, Bid Coordinator (Bid Team)
Cleo Perkins, Administrator (Renewables)
Daniel Simpson, Electrician (Electrical)
Emily Darby, Compliance Coordinator (Compliance)
Enes Demir, Heating Engineer (Service)
Hussen Saleh, Apprentice (Electrical)
Jack Davis, Contract Manager (Access Control)
James Theobald, Electrician (Electrical)
Jeffrey Float, Heating Engineer (Service)
Jerome Lesley-Jayanthan, Heating Engineer (Renewables)
Joe Barnes, Supervisor (Electrical)
Joseph Stevens, Electrician (Renewables)
Kieran Walker, Heating Engineer (Service)
Michael Maloney, Install Surveyor (Install)
Mohsen Sangsefidi, Access Control
Nicola Paton, Customer Service (Helpdesk)
Qasim Ali, Supervisor (Service)
Randheer Singh, Project Manager (Access Control)
Riley Heppenstall, Heating Engineer (Service)
Ryan Johns, Supervisor (Access Control)
Shaz Khan, Assistant Project Manager (Projects)



We pride ourselves in delivering the best for our clients.

Please make sure you complete all allocated training and ensure a copy of your certificate is sent to HR

Be the best that you can and we will support you



Thank you!

To the HSQE team for all their hard work ensuring that Oakray successfully passed the following audits which are significant to our business:

Business Continuity ISO 22301
PAS2030 Accreditation
Constructionline Platinum



Oakray Residents Portal

The residents portal continues to be a well received offering to Oakray's customers and is now in use for all Domestic Heating contracts. The IT Development Team will be working closely with the Operational Teams to design and configure these new features to ensure they are fit for purpose for both our customers and Oakray.



oDataPro

oDataPro has been rolled out across the Domestic and Commercial Heating Departments. All users are now working on the platform. In the near future, the plan is to bring to the remaining functionality across and make oData 1.0 read only.

HSQE



Welcome to the 8th Health, Safety, Quality & Environmental newsletter segment :

Lone Working Safety Device Trial Revisited: Previously, we informed you that the lone-working safety device trial had been temporarily put on hold. We are pleased to announce that a decision has been made to revisit this initiative, and we are moving forward with the planning phase. Keep an eye out for upcoming updates, as we will soon be looking for volunteers to participate in the trial. Your involvement and feedback will be crucial in shaping the future use of this safety device.

Focus on Fire Safety: Fire Stopping & Compartmentation Awareness Training

In line with the growing emphasis on fire safety in buildings, we recently arranged Fire Stopping and Compartmentation Training for staff across two separate days. The sessions were well-attended and received great feedback from the participants. We are proud of the team's commitment to safety and look forward to continuing our efforts in this critical area. Stay tuned for more training opportunities.

New Feature for RAMS Distribution: In line with our commitment to continuous improvement, a new feature for sharing Risk Assessment and Method Statements (RAMS) with our operatives, has been introduced. You may have already noticed receiving HandsHQ email requests for electronic signatures. Please take the time to read through the RAMS upon receipt and provide your signature electronically. This process is designed to streamline communication and ensure that safety measures are understood by all.

New Feature for HandsHQ Training Register: We are excited to inform you of a new feature in the HandsHQ Training Register: Personnel Profile Access.

This feature offers the following benefits:

Complete Transparency: All staff can now view their personal training profile, including course details, expiry dates, and bookings.

Instant Access: Staff can download their own training reports and copies of certificates anytime, from anywhere.

New Feature For Near Miss Reporting: Addition of near miss question to o'connect, following suggestions made during Toolbox Talks and discussions

Thank you for your ongoing support.

Your HSQE Team

